

Meeting of the Board of Directors of the
Woodsworth College Students' Association

Sunday September 18th, 2011

Woodsworth College

119 St. George St. – Room 123

Content

1. Agenda
2. Previous Board of Director Meeting Minutes
3. Previous Executive Meeting Minutes
4. Board Reports
5. Appendix

1. Agenda

- 1. Call to Order**
- 2. Approval of the Agenda**
Moved: Camacho **Seconded:** Vollmer
- 3. Approval of the Previous Board of Director Meeting Minutes**
Moved: Camacho **Seconded:** Vollmer
- 4. Approval of the Previous Executive Meeting Minutes**
Moved: Camacho **Seconded:** Vollmer
- 5. Hockey Subsidy**
- 6. Approval of the Previous External Committee Meeting Minutes**
- 7. Office Hours**
- 8. Monthly Meetings**
- 9. Leadership Committee**
- 10. Orientation Week**
- 11. 103 Policies**
- 12. Work Study Positions**
- 13. Movember**
- 14. Other Business**
- 15. Adjournment**

2. Previous Board of Director Meeting Minutes

Meeting of the Board of Directors of the
Woodsworth College Students' Association

Monday August 1st, 2011

Woodsworth College

119 St. George St. – Room 123

In Attendance

Executive Members

Chad Camacho (President)

Johnathan Warda (Vice-President of Social Affairs)

Rouya Botlani (Vice-President of Internal Affairs)

Arianne Bohnert (Vice-President of Public Relations)

Nichol Gourlay (Vice-President of External Affairs)

Rachel Vollmer (Vice-President of Assembly Affairs)

Directors

Amanda Capone (Athletics Director)

Chris Chen (Full-Time Student Director)

Genevieve Nixon (Special Events Director)

Harrison Dahme (Part-Time Director)

Arisa Babiuk (Mature Students Director)

Arun Nijhawan (Upper-Year Students Director)

Regrets

Snehal Lahoti (Vice-President of Financial Affairs)

Daniel Merrelmestein (Publications Director)

1. Call to Order

This meeting is called to order at 6:14PM

2. Approval of the Agenda

Moved: Camacho **Seconded:** Vollmer

Motion Carries

33. Approval of the Previous Board of Director Meeting Minutes

Moved: Camacho **Seconded:** Vollmer

Amend committee to the executive review committee

Motion Carries

4. Approval of the Previous Executive Meeting Minutes

Moved: Camacho **Seconded:** Vollmer

Motion Carries

5. WCSA Wear

Chen says that the WCSA clothes have been ordered. He says that there was an issue with the font we chose so it has been changed. We should be getting the clothes within the next week.

6. Beach Trip

Chen is deciding between Cherry Beach and Center Island.

Botlani and Camacho say they prefer Center Island.

Chen says that it will take place on Sunday August 21st. Everyone attending will meet at Woodsworth first and then take the TTC together. The ferry ride is \$6. Chen says we cannot reserve a sight because it is first come first serve. We will have to get there early to set up for the BBQ.

Camacho asks if we are allowed to have music.

Chen says that he will call and ask to confirm.

Camacho asks if Chen has a time in mind.

We unanimously agree on meeting at Woodsworth College at 12pm and getting there by 1pm.

7. Summer Social Events

Warda says that the Wonderland trip is taking place on Saturday August 27th so that it doesn't conflict with the beach trip. Plus jolt training and exams finish August 19th so more students can attend.

Camacho says that Saturday will be really busy. He asks if Friday is better.

Warda says that because of work people may not be able to go.

Warda says that we will leave at 10am and return at 9pm.

Botlani says that that is a very long day and the commuters will still have to make it home as well.

Warda says we will leave by 8PM instead to accommodate them.

Warda says that the BBQ and milkshake event in the quad will be Friday September 2nd from 4-8PM after jolt training. Warda says that Capone wants to set up a volleyball net and he will get speakers as well.

8. Event Ticket Policy

Warda says that originally everyone on the board can hold one ticket each if they pay 5 days in advance. He believes this is a policy we should follow because students get upset when they hear this.

Gourlay says that we should pay for the tickets sooner because the events are advertised 3 weeks in advance and that is a long time to hold a ticket.

Warda says that it could affect our levy because it makes students unhappy. He says that the tickets need to be paid for 3 days after it is requested or 5 business days before the event. Warda is expecting over 100 people at each event so everyone on the board is allowed to hold one ticket. Any event at Kruger will be free.

9. CIBC Run for the Cure

Warda states that he has met with reps from every college and they want to do a U of T wide CIBC Run for the Cure challenge where every college has its own team. The run is October 2nd and after they will have a BBQ for everyone on front campus. Each college will chip in money for the BBQ. Every college will have a donation page online. Warda asks what our minimum donation should be.

Gourlay says that it is difficult to remind people to go online and donate. It is easier in person

Warda says that there are in person donations as well. He suggests promoting it on Facebook and through e-mail. He says we can give a prize to the person who raises the most money. He says the colleges want to make a generic poster with the different web addresses to donate to the specific colleges.

Camacho asks how many people we can have on our team

Warda says that there is no limit. There is a 1K or a 5K run.

Camacho says that we could make our minimum donation \$500

Warda says we should give incentives such as giving those who raise over \$50 a t-shirt. He says that he wants to implement more incentives at all of his events to entice more students.

Camacho says that front campus isn't a good place to have a BBQ. An individual college should host it.

Warda agrees and says that we could have the BBQ at Woodsworth instead.

10. WCSA App

Warda says we have two students developing the WCSA App and it is going well. They have sent him three prototypes that look great. They want to integrate it with our website however our website is down right now so they can't yet.

Camacho suggests having correspondence with the HOWL

Warda says that the App will allow students to buy tickets as well which is great because no other college has this.

Nixon asks how we will know if the students are from Woodsworth or not.

Camacho says that it won't be too big of a deal because many students don't go to other colleges events

Warda says that it has not been made for Blackberry because they feel it will be useless.

Babiuk says that lots of people still have Blackberries.

Warda says that they can look into it. They were also thinking of integrating pop ups for Frosh week.

Camacho suggests adding something that will allow students to upload their own photos

Warda says that they do want to integrate a lot more but they need access to the website.

Botlani asks if the App is free.

Warda says that it is free. He wants to give them a gift once the App is done because they have been working on this since February.

Botlani suggests giving them free tickets to all our events for the year.

11. Other Business

a) Newsletter

Botlani asks Vollmer when our newsletter is going to be sent out.

Camacho says that Betty has not added Vollmer to the Portal page so she will be unable to send newsletters. Camacho says that it shouldn't take long however Betty said it is falling down the list of priorities.

b) Board Reports

Camacho reads his board report.

Nixon asks if the Drake concert can go under the Special Events Portfolio

Camacho says yes.

Botlani reiterates her board report

Gourlay discusses his board report. He says he met with Mary Chen Chen who wants to start a finance club. She asked about space to host events. He says that it is not purely a club for Rotman students that is why she wants it to be recognized as a Woodsworth club.

Warda says it would be good if commerce students got more involved with WCSA.

c) Athletics

Capone wants to host a Woodsworth vs St Mikes soccer match.

Camacho asks if this is going to be a tournament.

Capone says they wanted to collect money from the spectators and donate it to charity. She says we could get the other colleges involved.

Camacho says it would be good to have it at Victoria College's field and incorporate a social event with a BBQ. Camacho says that it should be open to more people rather than just Woodsworth and St. Mike's.

Capone says she is also still looking into jerseys.

Chen says he will send the jersey information to Capone.

12. Adjournment

Moved: Warda **Seconded:** Gourlay

Motion Carries

Meeting adjourned at 7:34PM

3. Previous Executive Meeting Minutes

Meeting of the Executive Committee of the
Woodsworth College Student Association

Monday August 8th, 2011 – 8:00 PM

Woodsworth College

In Attendance :

Chad Camacho (President)

Rouya Botlani (Vice-President of Internal Affairs)

Johnathan Warda (Vice-President of Social Affairs)

Nick Gourlay (Vice-President of External Affairs)

Arianne Bohnert (Vice-President of Public Relations)

Rachel Vollmer (Vice-President of Assembly Affairs)

Regrets:

Snehal Lahoti (Vice-President of Financial Affairs)

Agenda

- 1) Cash register
- 2) Sweaters
- 3) Receipts
- 4) Website
- 5) Adjournment

Called to order at 8:12PM

1. Cash Register

Camacho says the cash register is broken. The programing inside the machine is broken so no one can sign into it. The cost to fix it is around \$200. We've had it less then a year but we have no warranty. The cash register cost \$380 so it may not be worth fixing. There is also a program run through the computer that can make transactions.

Warda says that those programs are very expensive and are not compatible with Mac's.

Camacho says that he does not want a piece of equipment that is dependent on another.

BIRT the Exec allocates \$400 for a cash register.

Moved: Warda **Seconded:** Botlani

Motion Carries

Bohnert enters

2. Sweaters

Camacho says the sweaters will be arriving soon. We need to decide on a price. Last year we charged \$10. Camacho says that Chen suggested paying \$20. Camacho says that a few years ago the sweaters were free so \$20 is too expensive. Camacho says that the WCSA sweaters are promotional material. He says the downfall is that it seems self serving.

Warda says that the members of the board have to have a sweater and what if someone cannot afford it?

Camacho says that when we were deciding on the colours and font it was never brought up that we would have to pay for it so it is wishy washy to bring up paying for them now.

3. Receipts

Gourlay says that Kristan McLean from the WET college division was not reimbursed for a purchase made last year. She contacted Gourlay wondering if she was still able to get her money back

Botlani says that she has already signed a cheque for her.

4. Website

Bohnert states that she has finalized the style for the website. She has given the information to PRM. They are going to set up a server account that she will have access to in order to update the site.

Botlani asks why PRM is taking so long.

Bohnert says that it isn't entirely PRM's fault. Bohnert had not sent them all the information they needed. They also had to change the theme and the formatting.

Camacho asks what the timeline is.

Bohnert states that it should be ready in two weeks. She also considered having a feedback area as well as a calendar. Right now she said that the biggest concern is getting all of the important information. The colours can be finalized after. She says PRM is looking into her concerns and will get back to her tomorrow.

Warda says that once the website is done online sales will be ready as well.

5. Adjournment

Moved: Warda **Seconded:** Botlani

Motion Carries

Meeting adjourned at 8:44PM

Meeting of the Executive Committee of the
Woodsworth College Student Association

Monday August 22nd, 2011 – 8:00 PM

Woodsworth College

In Attendance:

Chad Camacho (President)

Rouya Botlani (Vice-President of Internal Affairs)

Johnathan Warda (Vice-President of Social Affairs)

Nick Gourlay (Vice-President of External Affairs)

Arianne Bohnert (Vice-President of Public Relations)

Regrets:

Snehal Lahoti (Vice-President of Financial Affairs)

Rachel Vollmer (Vice-President of Assembly Affairs)

Agenda

- 1) Website
- 2) Photoshop
- 3) Leadership
- 4) Hockey Jerseys
- 5) Joyce Kung Gift Certificate
- 6) BBQ
- 7) Drake
- 8) Lip Dub
- 9) Adjournment

Called to order at 8:11PM

1. Website

Bohnert states final price for website \$1678.05. A lot more than what was originally budgeted.

PRM gave us an estimate early in summer about what we wanted. As summer progressed we added to what we required. E.g Social Feedback Survey, full calendar page. PRM has given us an individual breakdown of that cost.

Gourlay asks why there are 2 Calendar Plugins.

Capone states that a \$240 calendar plugin is expensive. There are simpler cheaper options.

Camacho questions why the process has taken almost two months to reach this stage.

Bohnert states that is because there is a lot of back and forth between what we wanted.

Camacho asks how long from today would it take to get the website up.

Bohnert states a week.

Botlani asks if PRM is a one-time thing or whether they would support us.

Bohnert states that add-ons would cost more but Marsha would support us.

Gourlay states that it appears that PRM are overpaid.

Botlani states she is frustrated about the two month wait.

Bohnert reiterates that it is her that was delayed so that the format was correct.

Camacho wants the full board to be involved with this decision. Then the board should make a decision by 3PM by tomorrow.

2. Photoshop

Bohnert states that her Photoshop trial is running out. Gimp & Pixelmator are not user friendly.

Camacho states he is not comfortable making a decision right now with so few exec members.

3. Leadership

Botlani states the two day "Are You Woodsworthy" Leadership conference is scheduled for October 14th and 15th. Deadline for the chair position is September 14th and committee September 16th. Facebook advertising should be up by Wednesday. Botlani hopes the board can help spread the word.

4. Hockey Jersey

Gene is not fond of the hockey jersey logos. Everyone agrees that they have to use our logo. Camacho wants to keep the jerseys, as they are a substantial

investment. One set of jerseys for both male and female teams. We can hopefully reduce the price by using a screen print.

5. Gift Certificate

Camacho states that Joyce Kung claims she has not received the gift certificate. Kung is continuing to call Admin regularly to check on the status. The exec agrees that she shall not get another gift certificate.

6. BBQ

SMSCU wants to use our BBQ
It is agreed upon under the following agreements:
\$50 deposit + T-card
Pick up and drop off – no wheeling
No propane
No Utensils

7. Drake

Camacho states that Drake is off. We could not get all the sponsors. Drake would not lower his fee and take a cut of the ticket sales.

8. Lip Dub

Camacho met with the Lipdub committee. They do not want any money. Every college gets a 5 second spot.

9. Adjournment

Motion to adjourn

Moved: Camacho **Seconded:** Botlani

Motion Carries

Meeting adjourned 8:58PM

Meeting of the Executive Committee of the
Woodsworth College Student Association

Monday August 29th, 2011 – 8:00 PM

Woodsworth College

In Attendance :

Chad Camacho (President)

Rouya Botlani (Vice-President of Internal Affairs)

Johnathan Warda (Vice-President of Social Affairs)

Nick Gourlay (Vice-President of External Affairs)

Rachel Vollmer (Vice-President of Assembly Affairs)

Regrets

Arianne Bohnert (Vice-President of Public Relations)

Snehal Lahoti (Vice-President of Financial Affairs)

Guests

Amanda Capone (Athletics Director)

Agenda

- 1) Website
- 2) WUSC
- 3) Homecoming
- 4) Bi-elections
- 5) Debit machines
- 6) Adjournment

Called to order at 8:13

1. Website

Camacho states that we came to the consensus that the website is too expensive.

We have a temporary website in the meantime. During the fall we will look for students to work on it or find another webmaster.

Botlani asks how long it will take to transfer the website to another host.

Camacho says it would take twenty minutes so it won't be a problem.

2. WUSC (World University Service of Canada)

Camacho states that at the last SGRT meeting they mentioned WUSC. All of the colleges except for ourselves and St Mikes participate in the WUSC. Camacho believes that we should participate. It involves sponsoring a student from a refugee camp to attend U of T. All of their expenses would be paid for by WCSA. We need to find a way to afford this because we don't have it in our budget now. We could have a levy for this issue because we would need around \$16,000.

Botlani says that \$16,000 is a lot of money to give to one person. Would it be better to find a cause that supports more people.

Camacho says that it is a lot of money but the money isn't as diffused.

3. Homecoming

Camacho states that homecoming hasn't been very successful the last two years. The SGRT has decided that we are going to support homecoming more and promote it better. We are thinking of having a night game so that it doesn't split up the day and hopefully more people are willing to come. It is scheduled for Friday September 30th. Each college will have their own quad party and then everyone will meet at the game. It will be low key because it is more realistic since there is a club night the night before. We will have to put up some money but we will get some back through ticket sales.

4. Bi-Elections

Camacho says that the Elections committee needs to meet up very soon, either this week or the next, because he wants the elections to be soon.

Warda suggests advertising Monday September 12th with nominations being due the 23rd. Campaigning will take place from September 26th to the 29th. Speeches will be on the 29th and voting will open after the speeches. Polls close on October 3rd. The results will come out on October 4th.

5. Debit Machines

Warda says that he is looking into a wireless debit machine. It currently costs \$40-\$50 per month to rent a debit machine. The wireless debit machine is \$12-13 more per month. It would be beneficial because then we could sell tickets at WCSA Wednesdays and at night events in Kruger Hall.

Botlani says that it's a lot of extra money plus we want traffic in the WCSA office.

Camacho says that it could be beneficial because we could sell more tickets in residence and what not.

6. Adjournment

Motion to adjourn

Moved: Warda **Seconded:** Botlani

Motion Carries

Meeting adjourned at 8:43PM

4. Board Reports

Vice-President of Internal Affairs

Welcome Back Woodsworth!

Hope you all had an amazing summer, but I'm excited to officially start the school year and provide you all useful and beneficial services!

All summer I've been working hard with other members of the board as well as the Dean's office to put together our second annual "Are You Woodsworthy?" conference. If you're interested in helping us organize this conference, please go to www.mywcsa.com to find the application form, the deadline is fast approaching so try to get that into me as soon as possible!

As well, WCSA is hiring for 2 positions to work out of the 103 office, so if you're eligible for work-study email your cover letter and resume to me at vp.internal@mywcsa.com.

Stay tuned for more interesting opportunities to get involved!

Cheers,

Rouya

OMC

Woodsworth!!

Wow, 6 months flew by! It feels as though it was just yesterday I was hired as one of your Orientation Coordinators for Frosh 2011, but I'm proud to say that after months of intense planning with the beloved Orientation Management Committee, our Orientation week was a great success.

On Day 1, we welcomed over 500 shy first years into our buildings, and in just 6 short days, I was able to see these students become spirited, outgoing and interactive. This is what O-week is all about, and it warmed my heart that Woodsworth was able to provide a great start to its student through such diverse programming.

I'd like to thank the members of WCSA who helped host this event, all of our spirited leaders, as well as the Woodsworth Residence Don Team and Woodsworth Admin who helped make this week such a success.

Through the months of planning I was also able to make many new connections that I believe will be beneficial to our college through the course of the year. I'm striving to make the Orientation week sponsors potential yearlong sponsors of our college, so if anyone would like to help out with this, feel free to contact me!

Thank-you for the opportunity to work as one of your Woodsworth College OCs, and I look forward to portraying my spirit throughout the year as well!

1 ♥ WW,

Rouya

Special Events Director

Hey Woodsworth,

Last week was my busiest week of the summer but by far the most rewarding. After participating in Woodsworth Frosh Week for the third year in a row, I can honestly say last week was by far the most successful orientation Woodsworth has ever held. We started the week off strong with a rowdy party in the Bronfman courtyard. This year, the OMC went above and beyond the usual standard for quad party. It was lit up with white lights and had a large stage where the James King band performed as well as special guests DJ Arun and DJ Brix. The success from this event attracted many froshes to come and participate in the rest of the week's events. A huge thank you needs to go out to all frosh leaders who worked tirelessly getting all the froshes amped up for each event. Thank you to all members of WCSA for your support in planning frosh week and helping with the logistics of each day's events. And finally, I would like to extend a huge HOLLA (aka thank you) to the OMC. Each of you worked so hard and deserves all the credit of this year's success. We have set a precedent that needs to be matched year after year, be proud of that. Awkward moustache.

Genevieve Nixon
Special Events Director

Vice-President of External Affairs

Hey Woodsworth!

Although the early weeks of the school year tend to be dominated by Frosh Week, the External Committee has been working on some exciting initiatives. We have seen huge interest from groups throughout campus who are interested in becoming a Woodsworth club. We are currently reviewing 5 applications to add to the already approved Ping Pong Club! Wolf Week and the Woodsworth Club Fair were also a great success and every Woodsworth club saw a huge amount of interest with each club receiving a large amount of new members and sign-ups.

Work was also completed to reform the Academic Endeavour grant to include a wider range of funding. The newly titled Individual Initiative Grant allows students to apply for funding for a variety of functions whether it is academic, athletic or artistic. If you are interested in applying you can pick up a form in Room 103 or find it online.

As always if you have any questions about the External portfolio please do not hesitate to contact me at vp.external@mywcsa.com.

Nick Gourlay

5. Appendix

Meeting of the External Committee of the
Woodsworth College Student Association

Monday August 1st, 2011 – 8:00 PM

Woodsworth College

In Attendance

Nick Gourlay (Chair)

Rachel Vollmer

Arun Nijhawan

Amanda Capone

Regrets

Johnathan Warda

Agenda

- 1) Rational Capital Club Application
- 2) November Wine Tasting Club Event
- 3) Ping Pong Club Table

Called to Order at 8:02 PM

1. Rational Capital Club Application

Gourlay states that a new group has approached him hoping to achieve club status. They are already a Ulife recognized club. The first meeting was today and the application should be ready for the next External Committee meeting.

2. November Wine Tasting Club Event

Gourlay states The Wine Tasting club has submitted a new budget proposal for their November event. The budget needs some revision to ensure that WCSA is not directly funding the consumption of alcohol and is instead covering the other costs. Capone states a revenue share dependent on how much each group (MatSA and WCSA) spends seems appropriate.

BIRT the external committee approve \$521.50 for the November Wine tasting event

Moved: Capone **Second:** Nijhawan
Motion Carries

3. Ping Pong Club Table

Gourlay states it is necessary for the Woodsworth Ping Pong Club to purchase a table to hold their events throughout the year.

BIRT the external committee approve \$372.90 for the Ping Pong Club Table Tennis Table and paddles/balls.

Moved: Arun **Second:** Vollmer
Motion Carries

Meeting Adjourned at 8:35 PM